Privacy Policy - Reculta

Reculta recognizes and understands the importance of maintaining your privacy. We value your privacy and appreciate your trust in us. This Policy describes how we treat user information we collect on <u>www.reculta.com</u> and other offline sources. This Privacy Policy applies to current and former visitors to our website and to our online users. By visiting and/or using our website, you agree to this Privacy Policy.

Reculta.com is a property of Reculta Solutions Private Limited, an Indian Company registered under the Companies Act, 2013 having its registered office at, Plot No. 20, 1st Floor, KP Block, Vardhman Charve Complex Community Centre, Pitampura, New Delhi, Delhi.

Reculta is a platform that allows seamless interaction between institutes, students and recruiters for the purpose of campus placements/ recruitment and all ancillary functions.

For an optimum experience to all users, Reculta may collect information about users and visitors to the website. This Privacy Policy sets out the manner of treatment of any information so collected.

Information we collect

Reculta collects the following information from users on creating a trial account or using the services available on the platform

Personal Information. We might collect your name, email, mobile number, phone number, street, city, state, pincode, country and ip address. Personal information is any information from which your identity may be reasonably ascertained.

Additional Information. Additionally, we may also collect your transaction history, cookies, browser information, etc.

Collectively, we shall refer to the Personal Information and Additional information as Information

Access and Control of the Information.

The final control of the Information rests with you as the user. The same can be accessed by you in your profile section upon login. You can either edit it on finding any discrepancy or write to us at support@reculta.com to correct the same.

Use of the Information

We use information to contact you: We might use the information you provide to contact you regarding any changes to the platform and its features.

We use information to respond to your requests or questions. We might use your information to resolve any support issues raised by you.

We use information for internal data analysis. We might use your information for internal data analysis and optimizing our marketing operations.

We use information to reach out to potential customers. We may use your information to reach out to

you if we believe that you are a potential customer and may be interested in availing our services.

We use information for security purposes. We may use information to protect our company, our customers, or our websites.

We use information for marketing purposes. We might send you information about special promotions or offers. We might also tell you about new features or products.

We use information to send you transactional communications. We might send you emails or SMS with respect to your transactions on the platform

We use information as otherwise permitted by law.

Sharing of information with third-parties

We may share information if we think we have to in order to comply with the law or to protect ourselves. We will share information to respond to a court order or subpoena. We may also share it if a government agency or investigatory body requests. Or, we might also share information when we are investigating potential fraud.

We may share information with any successor to all or part of our business. For example, if part of our business is sold we may give our customer list as part of that transaction.

We may share your information for reasons not described in this policy. We will tell you before we do this.

Security Practices and Procedures

Internal access to the Information is on a need-only basis. Further, employees and personnel of Reculta are bound by Code of Conduct and Confidentiality Policies which obligate them to protect the confidentiality of the Information.

Best efforts will be taken to ensure that the third parties to whom the Information is shared to enable Reculta to provide its services are also bound by the Privacy Confidentiality Policy that the company abides by. They are further obligated to maintain reasonable level of security practices and procedures in accordance with applicable law to ensure security of the Information.

The Information shall be retained for as long as is required to provide the services to you, or as may be required for internal operations or as may be required by law.

Email Opt-Out

You can opt out of receiving our marketing emails. To stop receiving our promotional emails, please email support@reculta.com. It may take about ten days to process your request. Even if you opt out of getting marketing messages, we will still be sending you transactional messages through email and SMS about your transactions on the platform.

Third party sites

If you click on one of the links to third party websites, you may be taken to websites we do not control. This policy does not apply to the privacy practices of those websites. Read the privacy policy of other websites

carefully. We are not responsible for these third party sites.

Updates to this policy

This Privacy Policy was last updated on 26.02.2019. From time to time we may change our privacy practices. We will notify you of any material changes to this policy as required by law. We will also post an updated copy on our website. Please check our site periodically for updates.

Jurisdiction

If you choose to visit the website, your visit and any dispute over privacy is subject to this Policy and the website's terms of use. In addition to the foregoing, any disputes arising under this Policy shall be governed by the laws of India.